



Wyoming Department of Health
Aging Division

Policy Information Notice

DATE: October 13, 2005

PIN #: SUPT-2005-1

TO: Senior Services Providers

SUBJECT: Work Products Resulting from Grant Funds

This Policy information Notice (PIN) provides guidance related to Federal grant requirements for the appropriate wording that must be included in all materials developed/supported by grant funds. This information is also included in all grant program contracts.

Work Products Resulting from Grant Funds

1) The grantee/subgrantee must include an appropriate attribution and disclaimer on all materials developed for public distribution, which are funded under the grant. Following is the suggested language for programs that receive Federal funding:

For Older Americans Act Title III programs, and other programs funded through the Administration on Aging (AoA):

“This document was developed under a grant from the U.S. Department of Health and Human Services, Administration on Aging, and the Wyoming Department of Health, Aging Division. However, these contents do not necessarily represent the policy of the U.S. Department of Health and Human Services or the Wyoming Department of Health, and you should not assume endorsement by the Federal or State government.”

For programs funded through the Centers for Medicare & Medicaid Services (CMS):

“This document was developed under a grant from the U.S. Department of Health and Human Services, Centers for Medicare & Medicaid Services, and the Wyoming Department of Health, Aging Division. However, these contents do not necessarily represent the policy of the U.S. Department of Health and Human Services or the Wyoming Department of Health, and you should not assume endorsement by the Federal or State government.”

2) The grantee/subgrantee must ensure that all materials developed through federal grant funding will be made accessible to people with special needs (e.g., people with visual or hearing impairments, alternate language needs, etc.).

3) For programs that receive only State funds, such as the Community Based In-Home Services program, we suggest the following attribution and disclaimer:

“This document was developed under a grant from the Wyoming Department of Health, Aging Division. However, these contents do not necessarily represent the policy of the Wyoming Department of Health or Aging Division, and you should not assume endorsement by the State government.”

Please note that other specific sources of funding that are supporting the development of program materials may also merit credit in these statements.